

**Accessible Wales**

**Pre Course Booking Form**



|  |  |
| --- | --- |
| Course Title: |  |
|  |  |
| Company Name: |  |
|  |  |
| Contact Name: |  |
|  |  |
| Position In Company: |  |
|  |  |
| Address Of Company: |   |
|  |  |
|  |  |
| Post Code: |  |
|  |  |
| Telephone Number: |  |

Number of Delegates: \_\_\_\_\_\_\_\_\_ Date of Course: \_\_\_\_\_\_\_\_\_

During Full Day Courses a break for delegates to have lunch will be provided, delegates should bring lunch with them unless otherwise stated. Tea and coffee will be available. **All booking forms should be returned and confirmed 14 days before course date.**

|  |  |
| --- | --- |
| Photographs/Videos will be taken on this day for marketing purposes, please tick here if you are not happy for us to take photographs  |  |
|  |

Payment can be made in advance, on the day or fourteen days after the event. Please sign/type your name below to accept the details above and confirm the booking.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**

**Delegate Register**

**If you are booking more than one person on a course please provide us with a list of names**

**Course Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_**

**Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Name** | **Position** | **Email** |
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**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**